

FORTY-NINTH JUDICIAL CIRCUIT OF MICHIGAN

COUNTIES OF MECOSTA AND OSCEOLA

Mecosta County
400 Elm Street
Big Rapids MI 49307

Osceola County
301 W. Upton Street
Reed City MI 49677

EIGHTEENTH PROBATE COURT DISTRICT

COUNTIES OF MECOSTA AND OSCEOLA

Mecosta County
400 Elm Street
Big Rapids MI 49307

Osceola County
410 W. Upton Street
Reed City MI 49677

Administrative Order 2008 -06J - 49th Circuit Court

Administrative Order 2008 -03J - 18th Probate Court

UNSCHEDULED COURT CLOSING DUE TO WEATHER EMERGENCY

IT IS ORDERED:

After consultation with the Mecosta and Osceola County Board of Commissioners, this Local Administrative Order is issued pursuant to Michigan Supreme Court Administrative Order 1998-5, and is to provide for procedures for suspension of the 49th Circuit Court and the 18th Probate Court operations and closure of the 49th Circuit Court and the 18th Probate Court facilities due to weather emergencies. It is the 49th Circuit Court's and the 18th Probate Court's intent to ensure that decisions regarding suspension of the 49th Circuit Court and the 18th Probate Court operations are consistent with decisions made regarding county operations to the extent possible without undue disruption of service to litigants. The current policy for Osceola County is attached as exhibit A, and the current policy for Mecosta County is attached as exhibit B.

Suspension of Operations

The Chief Judges will consult with the Chairperson of the Board of Commissioners and/or Controller in Mecosta County and the County Emergency Management Director and/or the Chairperson of the Board of Commissioners in Osceola County to determine if a weather emergency will result in a decision to close the facility where the 49th Circuit Court and the 18th Probate Court are located.

The decision to close will be announced by the Chairperson of the Board of Commission or the Controller in Mecosta County, and by the County Emergency Management Director or the Chairperson of the Board of Commissioners in Osceola County, to court employees and local law enforcement by a means to reasonably assure notice.

Public notice will be made by posting a notice at all court entrances and/or providing announcements over local radio and/or television station(s).

Employees' Time Off Due to Weather Emergencies

If the funding unit declares a weather emergency and closes the facility where the 49th Circuit Court and the 18th Probate Court are located, the 49th Circuit Court and the 18th Probate Court employees will charge time off in a manner consistent with the way the funding unit treats its employees for that closure, unless a collective bargaining agreement contains provisions to the contrary.

If the 49th Circuit Court or the 18th Probate Court close and releases its employees, but the funding unit does not, then the 49th Circuit Court or the 18th Probate Court employees must use accumulated leave time or take unpaid leave (if all their paid leave has been used) unless a collective bargaining agreement contains provisions to the contrary.

Effective Date: _____

Date: 10/01/08

Date: 9-30-08


Scott P. Hill-Kennedy P41542
Chief Circuit Judge


LaVail E. Hill P23275
Chief Probate Judge